**Implementation Plan – Quick Checklist:**

* **Train all administrators**
* **Align the rubrics to the positions**
* **Align the rubrics to priority goals and initiatives (strategies)**
* **Unpack the rubrics and develop “look-fors” (i.e. generate and share ideas for evidence)**
* **Complete base-line self-assessments**
* **Develop initial growth plans**
* **Establish process for documenting evidence**
* **Develop evaluation cycle and timelines**
* **Work out your summative performance rating process**
* **Work out your “phase-in” plan (2-3 years)**
* **Join the School ADvance Implementation and Growth PLUS Network**
* **Finalize the Licensing Agreement if using a Management Tool**